



Cleaner application form

Personal details

FIRST NAME

SURNAME

DATE OF BIRTH

NATIONAL INSURANCE NUMBER

ADDRESS

POSTCODE

HOME TELEPHONE NUMBER

MOBILE TELEPHONE NUMBER

EMAIL ADDRESS

Current or most recent employment

POSITION

DATES EMPLOYED FROM AND TO (MONTH AND YEAR)

NAME AND ADDRESS OF EMPLOYER

MAIN RESPONSIBILITIES

Relevant experience

DETAILS OF ANY EXPERIENCE, QUALIFICATIONS OR TRAINING RELEVANT TO THIS JOB

DATES

DETAILS

Getting around

DO YOU HAVE ANY TRANSPORT OF YOUR OWN?

SCOOTER/MOTORBIKE

PUSH BIKE

CAR

DO YOU HAVE A FULL DRIVING LICENCE?

YES

NO



Cleaner application form (continued)

Availability

MONDAY	EARLY	MORNINGS	AFTERNOONS	EVENINGS
TUESDAY	EARLY	MORNINGS	AFTERNOONS	EVENINGS
WEDNESDAY	EARLY	MORNINGS	AFTERNOONS	EVENINGS
THURSDAY	EARLY	MORNINGS	AFTERNOONS	EVENINGS
FRIDAY	EARLY	MORNINGS	AFTERNOONS	EVENINGS

CAN YOU WORK WEEKENDS?

SATURDAY	ALWAYS	SOMETIMES	NEVER
SUNDAY	ALWAYS	SOMETIMES	NEVER

References

PLEASE SUPPLY THE NAME, ADDRESS AND TELEPHONE NUMBER OF TWO REFEREES

(One must be your present – or most recent – employer and the other should be, where possible, a previous employer)

REFERENCE ONE

NAME JOB TITLE

ADDRESS TELEPHONE

EMAIL

REFERENCE TWO

NAME JOB TITLE

ADDRESS TELEPHONE

EMAIL

Please note that your referees may be approached after the interview, with your consent.

Declaration

I confirm that the information I have provided in support of this application is complete and true and understand that knowingly to make a false statement could be a criminal offence.

Signature:

Date:



I consent to Ace 24 consultancy checking the details I have provided against the various data sources in order to verify my identity and process the application. These details may be recorded and used to assist other organisations for identity verification purposes such as the DBS.

Signature:

Date:

Ace 24 Consultancy Ltd retains the right to hold this application and any other data required to process this application (whether in the UK, European Union or elsewhere) and keep for as long as necessary in line with the data protection act.

Please send the completed application form to the following address:-

Compliance Team

Ace 24 Consultancy

Colchester Business Centre

1 George Williams Way

Colchester

Essex

CO1 2JS

DATE